



THE DIOCESE
OF COLORADO
Office for Faith Formation
(303) 837-1173/(800) 446-3081
FAX: (303) 837-1311

RE: Scholarship Policy and Procedure

Dear Friends in Christ,

Each year the Office for Faith Formation receives numerous requests for financial assistance in attending the events and camps. In an effort to make these programs financially accessible for those who wish to attend, we do provide financial scholarships to assist with participant costs. Scholarships are granted based upon need. In most cases, scholarship grants from the Office for Faith Formation supplement the monies that are contributed by the participant and the participant's sponsoring congregation. In general, the Office for Faith Formation offers scholarships up to one third of the cost of an event or camp. However, the total funds available for financial assistance are limited to the funds received by the Office for Faith Formation through donations and other sources. Scholarship grants may be adjusted to make best use of our financial resources.

To make a request for financial scholarship from the Office for Faith Formation, please adhere to the following procedure:

1. Speak with the leadership of your congregation regarding your need and their potential assistance.
2. Congregational leadership should then contact the Office for Faith Formation to obtain a scholarship application form.
3. Fill out the scholarship application form
4. Submit the completed scholarship application form to the Office for Faith Formation prior to the event registration deadline.

This office will inform you of its decision regarding your application no later than one week prior to the start of the event or camp. Please be aware that in order to keep accurate financial records, the Office for Faith Formation will primarily grant scholarships upon timely receipt of the scholarship application. Late requests or requests made without the accompanying form may or may not be considered.

I hope and pray that this information is helpful to you and to those with whom you work. Please contact me if you have any questions or concerns.

In Christ,

The Rev. Catie Greene
Faith Formation Events Coordinator and Camp Director
Episcopal Diocese of Colorado
303-837-1173