

Quest 2K8:

The Checklist

- Put up poster and other advertising
- Put info in church bulletin
- Plan a pre-Quest meetings with students, leaders, & parents
- Request or download electronic copies of brochures, etc. to print out colour copies or alter them (optional)
- Brochures prepared and copied
- Get brochures to each youth group teen
- Supply registration form to those who indicate they are going on the weekend
- Arrange for adults in the church who will pray for you and the teens (perhaps get one for each person). Use prayer cards!!!
- Arrange for adult sponsors (1:6 ratio)
- Arrange transportation
- Hand out postcards as reminders to get registration information in **(Deadline to Diocesan office March 21)**
- Get Adult sponsor forms filled out by the rector
- Collect registration forms encourage youth to sign up for the special **“Ministry Treks”** if interested before March 7th
- Collect payment of \$100 each (checks made out to your church)
- Encourage those doing Ministry Treks to be at March 15th “Trek Day” at Christ Episcopal Church from 10am to 2pm
- Have pre-Quest meeting with students, leaders, & parents to review the weekend, rules, & expectations
- Send information and payment to Diocesan Faith Formation Office by deadline **(March 21 2008)**
- Receive confirmation packet from Diocesan Faith Formation Office
- Trek participant** registrations turned in to the Faith Formation Office by **March 7 2008**

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