



The 122nd Convention of the Episcopal Diocese of Colorado October 1-3, 2009



Exhibitor Information Packet

Dear Friends:

The 122nd annual convention of the Episcopal Diocese of Colorado will be held at **Pueblo Convention Center**, 320 Central Main Street, Pueblo, CO 81003. This two-day event will be held from Friday, October 2nd through Saturday afternoon, October 3rd. We expect approximately 600 delegates and visitors to be in attendance.

Informational Booths: these are ministry related booths that are intended for developing awareness, distributing information, and responding to inquiries. Booth size: 8' wide and 8' deep. It includes one 6' skirted table, two chairs and one trash can. Cost = \$100 plus extras (see below). These booths will NOT be permitted to sell items or supply food. Meals, seminars, etc. are *not* included (please register as a "visitor" if you wish meals or to attend seminars).

Vendor Booths: these booths are for those who intend to sell items. There are a limited amount of vendor booths available. Booth size: 8' wide and 8' deep. It includes one 6' skirted table, two chairs and one trash can. Cost = \$130 plus extras (see below). Meals, seminars, etc. are *not* included (please register as a "visitor" if you wish meals or to attend seminars).

For more information please contact Meg Stern at mstern@coloradodiocese.org or 303-837-1173

We encourage you to read through this packet and complete the attached **Registration Form** as soon as possible to reserve space for the 2009 Convention. **The deadline for registration is August 28th 2009 at 4:00pm.** Registrations and additions/changes received after that time will be subject to a 20% late fee. Please understand that due to very limited space we cannot guarantee booth space to all who apply

We look forward to your participation in the success of the 122nd Diocesan Convention.

Return application and payment to:
The Episcopal Diocese of Colorado
1300 Washington St.
Denver, CO, 80203
(checks payable to *The Episcopal Diocese of Colorado* with "convention booth" in memo line)

122nd Convention of the Episcopal Diocese of Colorado

October 1-3 2009

Pueblo Convention Center, 320 Central Main Street, Pueblo, CO 81003

Exhibitor Booth Registration Form

We are welcoming applications for exhibit booth space at the 121st Convention of the Episcopal Diocese of Colorado. We will have two types of booths: *vendor booths* and *informational booths*. We are happy to receive applications – please understand that due to very limited space we cannot guarantee booth space to all who apply.

DEADLINE: **August 28th, 2009**

Informational Booths: these are ministry related booths that are intended for developing awareness, distributing information, and responding to inquiries. These will be in the Fortino Grand Hall and will be surrounding the convention floor and will not be open during seminars/workshops. These booths will need to be in “quiet mode” during General Sessions (no videos, music, or loud talking). Due to very limited space we encourage you to share booth space with another group.

Booth size: 8’ wide and 8’ deep. It includes one 6’ table and two chairs. Cost = \$100 plus extras (see below). These booths will NOT be permitted to sell items or supply food.

Meals, seminars, etc. are *not* included (please register as a “visitor” if you wish meals or to attend seminars).

Vendor Booths: these booths are for those who intend to sell items. These booths will be in the Main Hall outside the Grand Hall where everything takes place. There are a very limited amount of vendor booths available.

Booth size: 8’ x 8’ and includes one 6’ table and two chairs. Cost = \$130 plus extras (see below).

Meals, seminars, etc. are *not* included (please register as a “visitor” if you wish meals or to attend seminars).

For more information please contact Meg Stern @ 303-837-1173 or mstern@coloradodiocese.org.

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Booth Schedule

Thursday, October 1, 2008

1:00 – 5:00pm Booth set-up

9:00 – 10:30pm Reception – vendor booths may be open

Friday, October 2, 2008

7am – 5pm – all booths may be open. Informational booths, which will be in the same area as the general sessions, must be in quiet mode when sessions are in progress.

5:00 – 6:00pm Wilderness Service – vendor booths open, information booths **must be closed**

Saturday, October 3, 2008

7:00am – 3pm - all booths may be open. Informational booths, which will be in the same area as the general sessions, must be in quiet mode when sessions are in progress.

